

# TART LUMBER COMPANY, INC.

22183 Shaw Road

Sterling, Virginia 20166

Phone: (703) 450-5880 • Fax: (703) 450-6619

www.tartlumber.com

"Start with Tart for Everything to Build Anything"

## Corporation / Partnership Commercial Credit Application

DATE OF APPLICATION: \_\_\_\_\_

PERSON REQUESTING CREDIT: \_\_\_\_\_

TITLE: \_\_\_\_\_

EXPECTED MONTHLY PURCHASES: \_\_\_\_\_

CURRENT FINANCIAL STATEMENT ATTACHED?  YES  NO

IF NO, PLEASE EXPLAIN: \_\_\_\_\_

D & B NAME: \_\_\_\_\_ RATING: \_\_\_\_\_

HAVE YOU EVER HAD AN ACCOUNT WITH TART LUMBER CO.?

NO  YES IF YES, WHAT WAS THE ACCOUNT NAME: \_\_\_\_\_

FOR OFFICE USE ONLY	
ACCT. #:	_____
CREDIT CODE:	_____
APPROVED	
BY:	_____
DATE:	_____
DENIED	
BY:	_____
DATE:	_____

### COMPANY NAME:

TRADE NAME: \_\_\_\_\_ FEDERAL I.D. # \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

HOME OFFICE ADDRESS: \_\_\_\_\_

HOME OFFICE PHONE: ( ) \_\_\_\_\_ LOCAL PHONE: ( ) \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

DESCRIPTION OF BUSINESS: \_\_\_\_\_

### CHECK ONE:

PARTNERSHIP DATE FORMED: \_\_\_\_\_

CORPORATION STATE OF INCORP.: \_\_\_\_\_

NO. OF EMPLOYEES: \_\_\_\_\_

DATE OF INCORPORATION: \_\_\_\_\_

STATE LICENSE NO: \_\_\_\_\_

### OFFICERS / PARTNER INFORMATION:

PRESIDENT / PARTNER NAME: \_\_\_\_\_ SOCIAL SEC. # \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

V. PRES / PARTNER NAME: \_\_\_\_\_ SOCIAL SEC. # \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

SEC.-TREAS. / PARTNER NAME: \_\_\_\_\_ SOCIAL SEC. # \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

### ACCOUNT RESTRICTIONS AND INSTRUCTIONS:

TAX EXEMPT?  NO  YES IF, YES CERTIFICATE NO. \_\_\_\_\_ CERTIFICATE MUST BE ATTACHED.

PURCHASE ORDER REQUIRED?  NO  YES P.O. TYPE:  WRITTEN  VERBAL  BOTH

NOTE: JOB NAME, JOB ADDRESS AND LOT # ARE REQUIRED FOR ALL PURCHASES MADE ON ACCOUNT.

**PERSONS AUTHORIZED TO CHARGE:** Anyone is authorized to make purchases on this account, without limitation, unless Tart Lumber Company, Inc. is notified in writing that only specified individuals are authorized to charge.

### BANK REFERENCES:

1. \_\_\_\_\_  
BANK NAME LOCATION ACCOUNT TYPE ACCOUNT NUMBER OFFICER NAME

2. \_\_\_\_\_  
BANK NAME LOCATION ACCOUNT TYPE ACCOUNT NUMBER OFFICER NAME

**TRADE REFERENCES:** (Please allow 2 weeks for credit clearance)

	Name	Location	Phone	Acct. No.
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

**TERMS AND CONDITIONS OF SALE:** Please read and sign below indicating your agreement to the following.

1. Applicant authorizes purchases and /or deliveries to be made without signature.
2. Returns: No materials are to be returned or credit allowed without seller's prior authorization. All returned merchandise must be resalable and not used, damaged, cut or painted. Manufactured and special order items may **not** be returned for credit. A 20% restocking charge may be assessed on all accepted returns. All returns for credit must be accompanied by a purchase receipt.
3. All miscounts and claims for damage must be noted at the time of receiving. All delivered prices are for street curb delivery except where the curb and sidewalk are entirely bridged and protected and a good road is provided to actual point of un-loading inside of curb. Customer or his agent assumes all responsibility for any damages when delivery inside the curb is requested.
4. Applicant agrees that all shipments to any single project shall be considered a single contract.
5. Applicant agrees that all purchases are governed by this contract.
6. All bills on account are due upon presentation. Any account balances remaining on account become "Past Due" after the 25th day of the month.
7. All "Past Due" accounts will be assessed a service charge of 1½% per month (18% Annual Percentage Rate.)
8. All "Past Due" Accounts are subject to cancellation and placed on C.O.D. without prior notification. Seller may stop the manufacture or supply of any labor or materials when an account is placed on C.O.D.
9. If the account must be placed with an attorney for collection, you will be liable for the payment of reasonable attorney's fees plus court costs.
10. Applicant authorizes seller to periodically review and increase / decrease extension of credit to applicant.
11. In the event of a change in legal structure of the applicant or the existence of related entities or individuals benefiting from the labor and materials supplies, it is agreed that both the applicant and the related legal entities or individuals shall be obligated for all amounts due under this agreement.
12. No extension of terms or other settlements of debt shall be allowed without specific authorization of an officer of Tart Lumber Company, Inc.
13. The laws of the State of Virginia shall govern all credit accounts. Applicant expressly agrees that the forum for any litigation pursuant to this Agreement or any other contract between Seller and Applicant, shall be the General District or Circuit Courts of Loudoun County, unless otherwise designated by the Virginia Statutory Code.
14. Applicant authorizes any person, association, firm, bank, or corporation to furnish to Tart Lumber Company, Inc. any and all information relating to the Applicant for the purpose of extending credit.

**ACCEPTANCE OF TERMS:** If the Applicant is a corporation, the person signing below on behalf of the corporation warrants that he is authorized to do so. Applicant has read and agrees to all of the above terms and conditions of sale.

\_\_\_\_\_  
SIGNATURE REQUIRED

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
DATE

**GUARANTEE OF ACCOUNT:** Personal guarantee of account must be completed with all applications.

For value received and in consideration of Tart Lumber Company, Inc. extending credit to and selling goods to the Applicant, the undersigned hereby personally and unconditionally guarantees payment of any sums of money as may now be due or may hereafter become due for Applicant to Seller, including reasonable attorney's fees and court costs if it becomes necessary to place the account in the hands of an attorney for collection.

**DO NOT USE CORPORATE SEAL. DO NOT USE CORPORATE TITLES.**

\_\_\_\_\_  
SIGNATURE AND GUARANTOR

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE AND GUARANTOR

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
WITNESS

# Authorization to Obtain Consumer Credit Report

The undersigned consents to Tart Lumber Company, Inc. obtaining a consumer credit report for the purpose of evaluating the extension of credit in connection with this Application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Check one:

Corporate Principal \_\_\_\_\_ Guarantor \_\_\_\_\_

Company Name: \_\_\_\_\_

Title: \_\_\_\_\_