

# TART LUMBER COMPANY, INC.

22183 Shaw Road

Sterling, Virginia 20166

Phone: (703) 450-5880 • Fax: (703) 450-6619

www.tartlumber.com

"Start with Tart for Everything to Build Anything"

## Individual Credit Application and Guarantee

DATE OF APPLICATION: \_\_\_\_\_

EXPECTED MONTHLY PURCHASES: \_\_\_\_\_

**NOTE:** If you are applying for an account in your name and a part of the income you are relying on as a basis for credit is derived from your spouse or former spouse, please obtain the written authorization of that person to allow Tart Lumber Company, Inc. to investigate their credit record. A space for authorization is provided below. This information is a requirement of the Federal Fair Credit Reporting Act. (Note: If you are presently married and your income is derived solely from your spouse, this application should be completed in the name of the spouse.)

FOR OFFICE USE ONLY	
ACCT. #:	_____
CREDIT CODE:	_____
APPROVED	
BY:	_____
DATE:	_____
DENIED	
BY:	_____
DATE:	_____

HAVE YOU EVER HAD AN ACCOUNT WITH TART LUMBER CO.?

YES  NO IF YES, WHAT WAS THE ACCOUNT NAME: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_ SOCIAL SECURITY NO. \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

HOME PHONE: (\_\_\_\_) \_\_\_\_\_ WORK PHONE: (\_\_\_\_) \_\_\_\_\_ EMAIL: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ PRESENT EMPLOYER: \_\_\_\_\_

HOW LONG EMPLOYED: \_\_\_\_\_ EMPLOYER ADDRESS: \_\_\_\_\_

NET INCOME: \$ \_\_\_\_\_ OTHER INCOME: \$ \_\_\_\_\_ SOURCE: \_\_\_\_\_

(per month)

(per month)

(source of other income)

Please Note: Income from alimony, child support, or maintenance need not be disclosed, unless relied on as a basis for credit.

### BANK REFERENCES:

1. BANK NAME \_\_\_\_\_ LOCATION \_\_\_\_\_ ACCOUNT TYPE \_\_\_\_\_ ACCOUNT NUMBER \_\_\_\_\_ OFFICER NAME \_\_\_\_\_  
2. BANK NAME \_\_\_\_\_ LOCATION \_\_\_\_\_ ACCOUNT TYPE \_\_\_\_\_ ACCOUNT NUMBER \_\_\_\_\_ OFFICER NAME \_\_\_\_\_

### PROPERTY INFORMATION:

HOME: OWN  HOW LONG: \_\_\_\_\_ RENT  HOW LONG: \_\_\_\_\_

OTHER PROPERTY: \_\_\_\_\_

MORTGAGE HOLDER: \_\_\_\_\_ STATE: \_\_\_\_\_

MORTGAGE PAYMENT: \$ \_\_\_\_\_ per month. RENT PAYMENT: \$ \_\_\_\_\_ per month OTHER PROP. \$ \_\_\_\_\_

### VEHICLE INFORMATION:

MAKE	MODEL	YEAR	MONTHLY PAY.	BANK / BRANCH	LOAN NUMBER
1			\$		
2			\$		
3			\$		

TRADE NAME: \_\_\_\_\_ BUSINESS PHONE: (\_\_\_\_) \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_ DATE FORMED: \_\_\_\_\_

DESCRIPTION OF BUSINESS: \_\_\_\_\_  FULL TIME  PART TIME

STATE LICENSE NO. \_\_\_\_\_ STATE: \_\_\_\_\_ NO. OF EMPLOYEES: \_\_\_\_\_

TAX EXEMPT?  NO  YES CERT.#: \_\_\_\_\_ CERTIFICATE MUST BE ATTACHED.

APPLICANT'S SPOUSE: NAME: \_\_\_\_\_ Social Security No. \_\_\_\_\_

NET INCOME: \$ \_\_\_\_\_ per month OTHER INCOME: \$ \_\_\_\_\_ per month SOURCE: \_\_\_\_\_

**PERSONS AUTHORIZED TO CHARGE:** Anyone is authorized to make purchases on this account, without limitation, unless Tart Lumber Company, Inc. is notified in writing that only specified individuals are authorized to charge.

Authorized: \_\_\_\_\_

NOTE: JOB NAME, JOB ADDRESS AND LOT # ARE REQUIRED FOR ALL PURCHASES MADE ON ACCOUNT.

**TRADE REFERENCES:** (Please allow two weeks for credit clearance)

	Name	Location	Phone	Acct. No.
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
1.	Do you have any outstanding judgments against you? <input type="checkbox"/> NO <input type="checkbox"/> YES- COURT: _____			
2.	Have you been declared bankrupt in the last 7 years? <input type="checkbox"/> NO <input type="checkbox"/> YES - TYPE: _____			
3.	Have you had property foreclosed upon or given title in lieu of deed in the last 7 years? <input type="checkbox"/> NO <input type="checkbox"/> YES			
4.	Do you have, or are you currently negotiating a construction loan or line of credit? <input type="checkbox"/> NO <input type="checkbox"/> YES			
	If yes, Bank Name: _____		Loan Officer: _____	

**TERMS AND CONDITIONS OF SALE:** Please read and sign below indicating your agreement to the following.

1. Applicant authorizes purchases and/or deliveries to be made without signature.
2. Returns: No materials are to be returned or credit allowed without seller's prior authorization. All returned merchandise must be resalable and not used, damaged, cut or painted. Manufactured and special order items may **not** be returned for credit. A 20% restocking charge may be assessed on all accepted returns. All returns for credit must be accompanied by a purchase receipt.
3. All miscounts and claims for damage must be noted at the time of receiving. All delivered prices are for street curb delivery except where the curb and sidewalk are entirely bridged and protected and a good road is provided to actual point of unloading inside of the curb. Applicant or his agent assumes all responsibility for any damages when delivery inside the curb is requested.
4. Applicant agrees that all shipments to any single project shall be considered a single contract.
5. Applicant agrees that all purchases are governed by this contract.
6. All bills on account are due upon presentation. Any account balances remaining on account become "Past Due" after the 25th day of the month.
7. All "Past Due" accounts will be assessed a service charge of 1½% per month (18% Annual Percentage Rate.)
8. All "Past Due" Accounts are subject to cancellation and placed on C.O.D. without prior notification. Seller may stop the manufacture or supply of any labor or materials when an account is placed on C.O.D.
9. If the account must be placed with an attorney for collection, you will be liable for the payment of reasonable attorney's fees plus court costs.
10. Applicant authorizes seller to periodically review and increase / decrease extension of credit to applicant.
11. In the event of a change in legal structure of the applicant or the existence of related entities or individuals benefiting from the labor and materials supplies, it is agreed that both the applicant and the related legal entities or individuals shall be obligated for all amounts due under this agreement.
12. No extension of terms or other settlements of debt shall be allowed without specific authorization of an officer of Tart Lumber Company, Inc.
13. The laws of the State of Virginia shall govern all credit accounts. Applicant expressly agrees that the forum for any litigation pursuant to this Agreement or any other contract between Seller and Applicant, shall be the General District or Circuit Courts of Loudoun County, unless otherwise designated by the Virginia Statutory Code.
14. Applicant authorizes any person, association, firm, bank, or corporation to furnish to Tart Lumber Company, Inc. any and all information relating to the Applicant for the purpose of extending credit.

**ACCEPTANCE OF TERMS:** Applicant has read and agrees to all of the terms and conditions of sale.

For value received and in consideration of Tart Lumber Co., Inc. extending credit to and selling goods to the Applicant, the undersigned hereby personally and unconditionally guarantees payment of any sums of money as may now be due or may hereafter become due from Applicant to Tart Lumber, including reasonable attorney's fees and court costs if it becomes necessary to place the account in the hands of an attorney for collection.

\_\_\_\_\_  
SIGNATURE REQUIRED - APPLICANT

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
SIGNATURE REQUIRED - APPLICANT'S SPOUSE

\_\_\_\_\_  
DATE

AUTHORIZATION TO INVESTIGATE CREDIT RECORD OF APPLICANT'S SPOUSE OR FORMER SPOUSE, REFER TO THE "NOTE" AT THE BEGINNING OF THIS APPLICATION. TART LUMBER CO., INC. IS AUTHORIZED TO INVESTIGATE MY CREDIT RECORD TO VERIFY MY CREDIT, EMPLOYMENT, AND INCOME REFERENCES.

\_\_\_\_\_  
APPLICANT'S SPOUSE

# Authorization to Obtain Consumer Credit Report

The undersigned consents to Tart Lumber Company, Inc. obtaining a consumer credit report for the purpose of evaluating the extension of credit in connection with this Application.

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Check one:  
Corporate Principal \_\_\_\_\_ Guarantor \_\_\_\_\_

Company Name: \_\_\_\_\_

Title: \_\_\_\_\_